medela

Thopaz Quick Reference Guide

How to **prepare Thopaz for use**
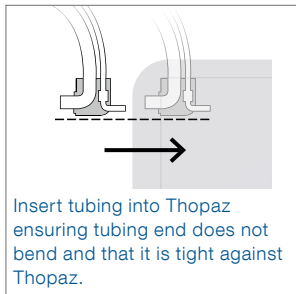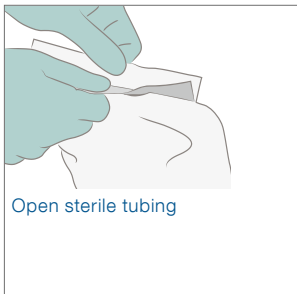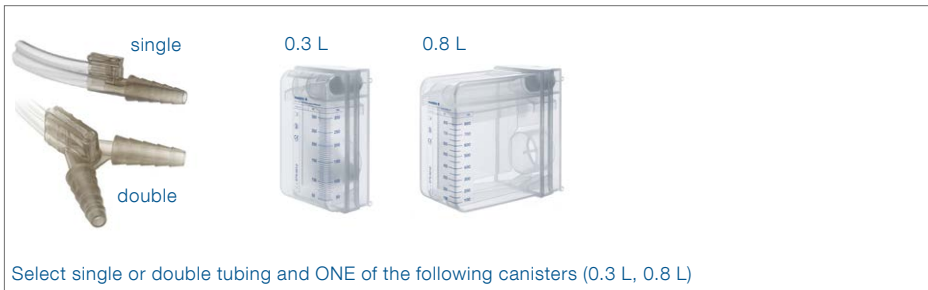
single

0.3 L 0.8 L

double

Select single or double tubing and ONE of the following canisters (0.3 L, 0.8 L)

Open sterile tubing

Insert tubing into Thopaz ensuring tubing end does not bend and that it is tight against Thopaz.

Ensure that sealing ring is in place on side of Thopaz.
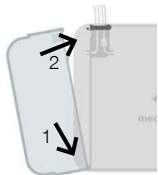
– Attach canister to Thopaz
– Place bottom pins in Thopaz
  tracks
– Click top of canister into
  Thopaz ensuring it is tight
  against Thopaz

Thopaz ready for functional test.

How to **perform functional check**
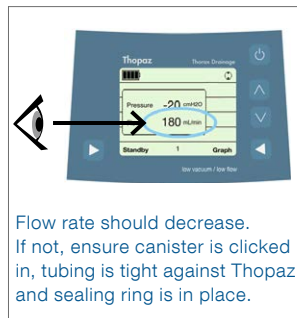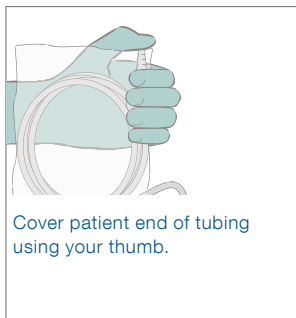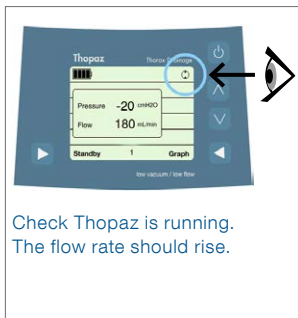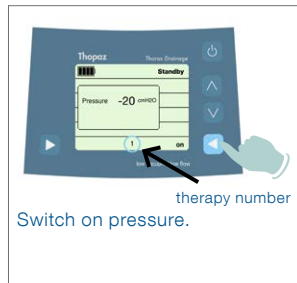
Switch Thopaz on. Ensure tubing is not connected to patient yet.

Choose if the treatment is for a new patient.

therapy number

Switch on pressure.

Check Thopaz is running. The flow rate should rise.

Cover patient end of tubing using your thumb.

Flow rate should decrease. If not, ensure canister is clicked in, tubing is tight against Thopaz and sealing ring is in place.

Press standby button for
3 seconds. Thopaz will go into
standby mode.

Connect Thopaz tubing to
patient chest tubing according
to local hospital guidelines.

Continue treatment by pressing
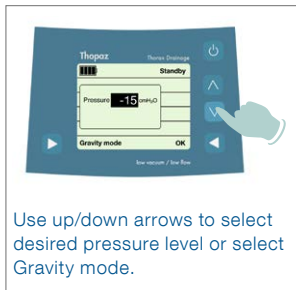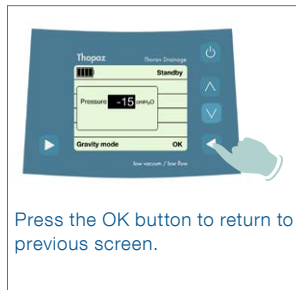on button.
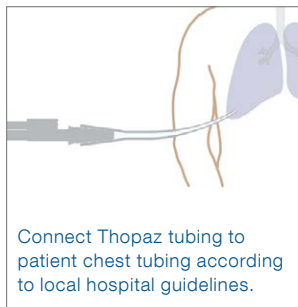
How to **change pressure**

Press both buttons simultaneously to highlight pressure.

Use up/down arrows to select desired pressure level or select Gravity mode.

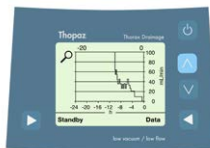Press the OK button to return to previous screen.

How to **access patency check**

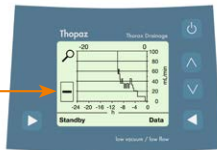To access the patency check press the Graph button.

Press down arrow to zoom.

Indicator only visible in zoom-mode when flow is 0 mL/min.

catheter open

catheter clogged

Patient must inhale and exhale deeply and slowly.

How to silence alarms

The alarm will beep and a description will appear on screen.

To silence alarm push up/down buttons simultaneously. Thopaz will proceed when problem resolves.

Turning Thopaz off by power button will not silence alarm.

Problem: Filter in canister is clogged

The alarm will beep and a description will appear on screen. Thopaz will automatically go into standby mode.

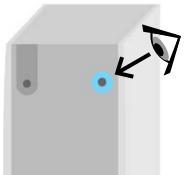To silence alarm press both up/down arrows simultaneously and follow on screen instructions.

Clamp tubing as close to Thopaz as possible to prevent fluid leakage or follow prevailing hospital protocol if different than recommened here.

Press blue button to release canister.

Ensure the sealing ring is still in place.

Release clamp and continue treatment by pressing on button.
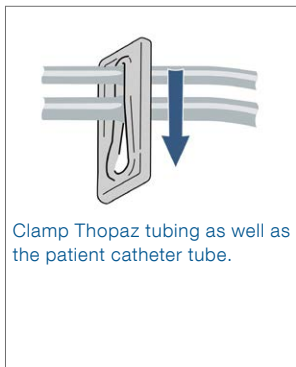
Problem: There is a disconnection of the tubing, the canister may not be clicked in properly, the o ring is missing between Thopaz and canister or patient is experiencing unusually large airleak
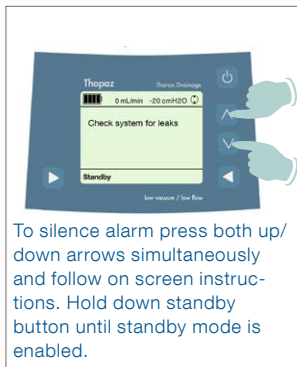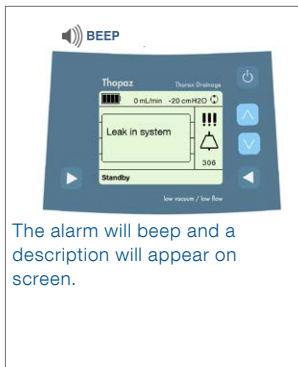
The alarm will beep and a description will appear on screen.

To silence alarm press both up/down arrows simultaneously and follow on screen instructions. Hold down standby button until standby mode is enabled.

Clamp Thopaz tubing as well as the patient catheter tube.

Check that Thopaz tubing is tight at the patient end.

Press blue button to release canister.

Ensure the sealing ring is still in place.

Remove and reinsert tubing into Thopaz ensuring that the tubing end does not bend and that it is tight against Thopaz.

– Reattach canister
– Release clamp on tubing
– Continue treatment by pressing on button
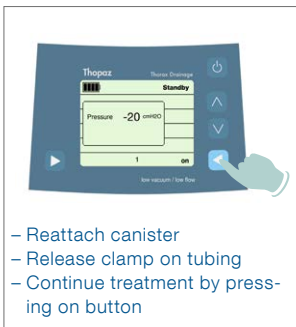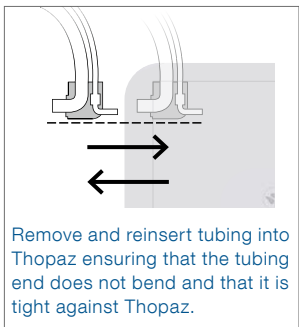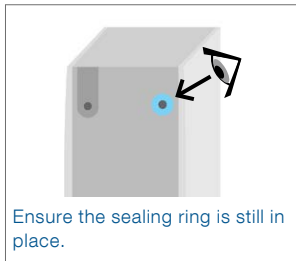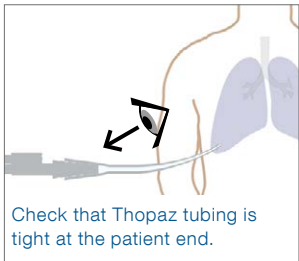
If problem persists replace tubing and canister.

Problem: Tubing is kinked or clogged or the filter in canister is clogged

The alarm will beep and a description will appear on screen.

To silence alarm press both up/down arrows simultaneously and follow on screen instructions. Hold down standby button until standby mode is enabled.

Is there an obvious kink or clot in the Thopaz tubing?
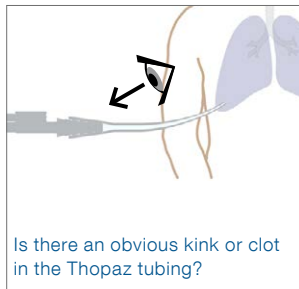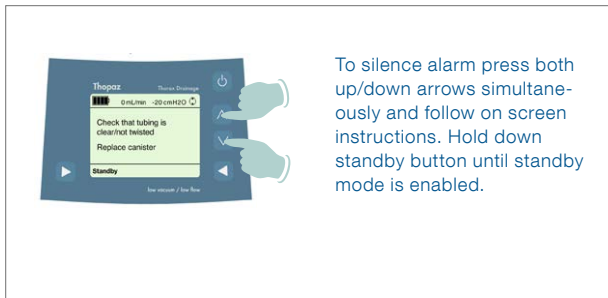
→ **YES** – Remove kink, Thopaz will resume treatment

→ **NO** – Clamp tubing next to canister and clamp patient catheter tube
– Hold down standby for 3 seconds
– Remove canister and dispose
– Remove tubing and dispose
– Insert new tubing
– Check for sealing ring
– Connect new canister
– Release both tubing clamps
– Continue treatment with on button

Problem: Thopaz left in standby mode for 5 minutes

The alarm will beep and a description will appear on screen.

To silence alarm press both up/down arrows simultaneously and follow on screen instructions.

Thopaz will ask you if you want to turn the power off or resume treatment. Select "on" or power off.

Problem: Thopaz has approximately 30 minutes of battery remaining
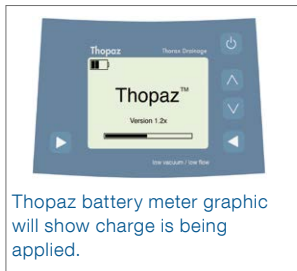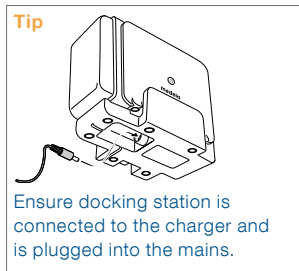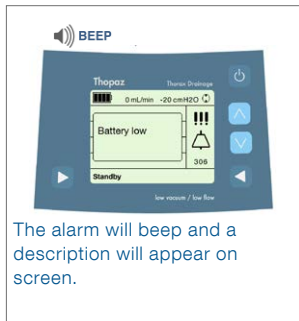
The alarm will beep and a description will appear on screen.

To silence alarm press both up/down arrows simultaneously and follow on screen instructions.

Place Thopaz onto docking station or plug power cord directly into Thopaz to maintain charge.

Tip

Ensure docking station is connected to the charger and is plugged into the mains.

Thopaz battery meter graphic will show charge is being applied.
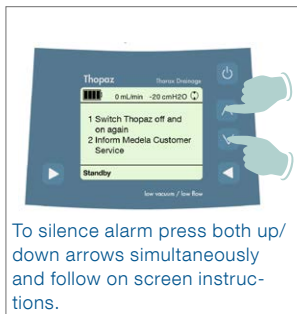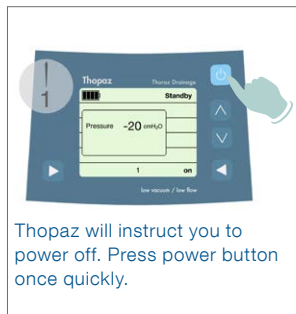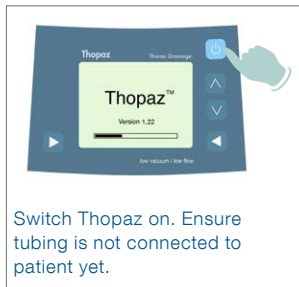
Problem: Internal error
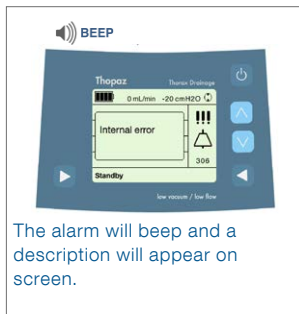
The alarm will beep and a description will appear on screen.

To silence alarm press both up/down arrows simultaneously and follow on screen instructions.

Thopaz will instruct you to power off. Press power button once quickly.

Switch Thopaz on. Ensure tubing is not connected to patient yet.

keep number   new number

– Keep patient therapy number by selecting "No" when Thopaz asks "new patient?"
– Continue treatment with on button.

If internal error alarm sounds again, turn off Thopaz and use replacement Thopaz. Label Thopaz faulty and report incident to Medela Account Manager.

For set up videos and much more visit **Thopaz University**
at www.medela-thopaz.com